

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Cultural Infusion is a not-for-profit organisation in Melbourne, Australia that works in education, youth, communities and the arts to promote intercultural harmony and well-being for a more cohesive and richer society.

Location: Melbourne, Australia

Topic/Post: Social Media Expert and Content Developer

Internship Description:

- To assist in creating and maintaining a monthly social media calendar
- To update and monitor ad campaigns across the organisation's social media channels, such as Facebook, Instagram and Twitter
- To assist in editing and proof reading
- To write and post content online; maintain organisation's web pages and blog(s)
- To develop and document procedures to manage web content

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 3



烟台市文化和旅游局

WHLYJ.YANTAI.GOV.CN

Culture and Tourism Bureau of Muping District, Yantai City

whlyj.yantai.gov.cn
GC-CMC

The Culture and Tourism Bureau of Muping District, Yantai City is the work department of the district government. It is responsible for a number of policy areas, including Press, Publication, Radio, Film and Television and Cultural Relics .

Location: Yantai, China

Topic/Post: Summer Programme

Internship Description:

- To assist in analyzing information and data of social programmes and in compiling reports
- To assist in preparing and implementing social events and activities in summer, including elderly service, night camps
- To assist in conducting psychological counselling for elderly

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Strong interpersonal and communication skills

No. of Placements: 1



Good News World

gnworld.org
GC-CMC

Good News World is an NGO that has done medical volunteer work and conferences in more than 19 countries, including Ethiopia, Benin, and Haiti.

Location: Seoul, South Korea

Topic/Post: Public Relations Assistant

Internship Description:

- To update and manage social media platforms
- To design and create informational Instagram and Facebook posts
- To participate and assist in arranging the visits for 'Door to door clinic in rural villages'
- To develop contents for Online Global Citizenship Education

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 1

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Human Asia

eng.humanasia.org
GC-CMC

Human Asia, founded in 2006, is non-profit public organisation with an aim to establish a regional human rights protection system, and to improve human rights in Asia. In order to achieve our goal, we carry out human rights advocacy activities and campaigns, organise field activities with humanitarian aid, and coordinate educational and training programmes to nurture young human rights activists.

Location: Seoul, South Korea

Topic/Post: Human Rights / NGO Internship

Internship Description:

- To assist in organising and coordinating conferences and human-rights related educational events such as: the International Model UN Universal Periodic Review (UPR), the Asia Human Rights Forum, the East Asia Young Activists Networking Programme, etc.
- To prepare and translate papers and materials (mainly between English and Korean) and assist in international correspondences
- To assist in organising Youth Human Rights Schools and Youth Human Rights Clubs; and to support Workshops for Young Human Rights Activists
- To prepare and participate in campaigns against racism, homophobia, sexism, etc.
- To assist in regular and clerical duties, including human rights news monitoring, translating articles into Korean from English and vice versa, participating in organisational meetings, and writing book reports and movie commentaries about human rights

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Fluency in Korean is highly preferred
- Students should be able to travel to and work in South Korea for two months*(*remote internships possible depending on the status of COVID-19)

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Korea Gap Year

www.koreagapyear.com
GC-CMC

Korea Gap Year is an organisation offering diverse overseas learning opportunities for youth in their gap year. Please check the official website for details.

Location: Seoul, South Korea

Topic/Post: Social Enterprise, Marketing and Business Administration Intern

Internship Description:

- To assist with research and administrative work
- To assist in managing Social Impact project
- To support promotion and marketing of activities
- To support social project implementation
- To assist in partnership building with different stakeholders

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Proficiency in Korean is required
- IMPORTANT: Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 3



Neureality

神经现实

Neureality

www.neu-reality.com

GC-CMC

Neureality is a non-profit organization aiming to popularize brain sciences and related fields. We introduce cutting-edge topics and insightful opinions from interdisciplinary perspectives, illustrating scientific knowledge by online publications, live talks, salons, podcasts, illustrations, and videos. The name Neureality means our reality is a representation by our neurons, and neuroscience as well as neurotechnology will lead us to a "new reality" in the future.

Location: Beijing, China

Topic/Post: Editor in New Media Team

Internship Description:

- To assist in preparing insightful topics and related academic papers in the fields of Neuroscience, Psychology and Sociology that would raise public awareness of science and public engagement as well
- To assist in translating and editing English articles into Chinese
- To assist in running the new media platforms, including Wechat, Douban and Weibo

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 1

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Operation Blessing

www.obhk.org
GC-CMC

Operation Blessing is the charity department of Christian Broadcasting Network (CBN). Our headquarter is located at Virginia, USA. With a 31 year history, we are working in 98 countries providing relief effort serving more than 193 million people.

Location: Beijing, China

Topic/Post: Poverty Alleviation

Internship Description:

- To assist in planning, promoting, and implementing poverty alleviation projects for the needy groups in Mainland China
- To assist in developing content materials for the website and social media platforms
- To assist in conducting researches in poverty alleviation policies, social resources, and funding sources

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese and Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Christian is preferred

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Shanghai Film Comment Society

dyplxh.sxl.cn
GC-CMC

Shanghai Film Comment Society was established in 1995, providing services including movie reviews, film history and film theory research, networking events and so forth. Its main sources of funding are from Government procurement of services, venture philanthropy and Cultural Foundation Project. We aim to promote creativity and film culture for barrier-free films by using the latest technology, continuous integration of resources.

Location: Shanghai, China

Topic/Post: Programme Officer for "Barrier-free Film"

Internship Description:

- To assist in drafting written documents and recording and editing photographic materials for event promotion and publicity about the values and ideas of barrier-free film through various kinds of social media platforms
- To plan, organise and execute the sharing events, promotions and exhibitions in local communities
- To prepare press invitations and releases as well as edit footage for video promotion
- To assist in reporting and filing of barrier-free film programmes for shareholders and funding partners

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Knowledge in multimedia software, video editing and social media platforms
- To attach a separate Chinese CV in the online application

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Shanghai Film Comment Society

dyplxh.sxl.cn
GC-CMC

Shanghai Film Comment Society was established in 1995, providing services including movie reviews, film history and film theory research, networking events and so forth. Its main sources of funding are from Government procurement of services, venture philanthropy and Cultural Foundation Project. We aim to promote creativity and film culture for barrier-free films by using the latest technology, continuous integration of resources.

Location: Shanghai, China

Topic/Post: Editorial Assistant of Shanghai Film Yearbook

Internship Description:

- To compile and edit the content of Shanghai Film Yearbook
- To assist in collecting, filing and managing materials, files and documents related to the Yearbook and the Society
- To support in the daily operation and promotion activities of the Society

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- To attach a separate Chinese CV in the online application

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



上海联劝公益基金会
SHANGHAI UNITED FOUNDATION

Shanghai United Foundation

www.lianquan.org.cn
GC-CMC

Shanghai United Foundation (SUF) is a public grant-making foundation founded in 2009, committed to supporting grassroots NGOs in China in united way. SUF unites general public, corporations and other communities by engaging them in charity activities, cultivating rational donors, and introducing social resources to outstanding grassroots NGOs who are short of fundraising channel or ability.

Location: Shanghai, China

Topic/Post: Fundraising and Philanthropic Culture

Internship Description:

- To support the team in designing, organising, executing and analyzing fundraising activities
- To cooperate with nationwide social groups, international and local companies and key donors for various donation programmes
- To promote dialogue in women philanthropy between China and US and to drive the active role of women's participation in philanthropy
- To localize technique and tools from Philanthropy Together (US network), facilitate start-up giving circles and scaling up existing giving circles in China

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Telephone interview required
- Outgoing, creative, flexible and communicative
- Quick learner and marketing skills are preferred

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



上海联劝公益基金会
SHANGHAI UNITED FOUNDATION

Shanghai United Foundation

www.lianquan.org.cn
GC-CMC

Shanghai United Foundation (SUF) is a public grant-making foundation founded in 2009, committed to supporting grassroots NGOs in China in united way. SUF unites general public, corporations and other communities by engaging them in charity activities, cultivating rational donors, and introducing social resources to outstanding grassroots NGOs who are short of fundraising channel or ability.

Location: Shanghai, China

Topic/Post: Funding and Public Communication

Internship Description:

- To assist in funding work, including nonprofits due diligence, site visiting, reviewing project report, organizing public reviewing council, updating project feedback & financial disclosure etc.
- To assist in public communication of ONE EGG project, including video shooting, script writing, editing, etc.
- To assist in social media operation, including Tiktok and Tencent video
- To support the team in branding, marketing and designing work of charity activities and projects

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Communication, Media and Culture



Yee Hong Community Wellness Foundation

www.yeehong.com/foundation
GC-CMC

Yee Hong Community Wellness Foundation is responsible for fundraising and public relations for Yee Hong Centre for Geriatric Care, the model of excellence in culturally appropriate seniors' care in Canada.

Location: Toronto, Canada

Topic/Post: Development Assistant Internship

Internship Description:

- To assist in research for corporate giving and foundation giving opportunities in Canada and globally, including those relevant to pandemic response and senior care/long term care
- To assist in research for fundraising and outreach opportunities to engage new donors and supporters through novel and innovative means, including in-person events, virtual events,
- To assist in planning, management and operations of fundraising events
- To assist in production and distribution of communications materials to existing and prospective donors, sponsors and supporters
- To assist in any other tasks relating to the operation of Yee Hong Foundation as required by supervisor

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Helpful to have proficiency in any of the following areas: corporate communications; marketing; public relations; web design; social media strategy

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Corporate Social Responsibility



KPMG China (BJ)

kpmg.com/cn
GC-CSR

KPMG is a global network of professional firms providing Audit, Tax and Advisory services.

Location: Beijing, China

Topic/Post: Corporate Social Responsibility Intern

Internship Description:

- To assist in preparing and arranging relevant corporate social responsibility (CSR) activities; to liaise NGOs for activity information; to prepare volunteer recruitment and logistic arrangement and join the activity as a leader
- To assist in internal and external communication for promoting CSR activities.; and draft the internal bilingual monthly CSR newsletter, and edit and design the activity recap in CSR WeChat account and internal wrap-up
- To assist in the daily work of CSR team; and to assist CSR colleagues to complete CSR daily work and to work with CSR team in China for nationwide activities and research

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Only available for students with Mainland citizenship or Mainland Travel Permit for Hong Kong and Macau or Mainland Travel Permit for Taiwanese residents
- IMPORTANT: Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



Across U-hub

acrossuhub.com/
GC-CSS

Across U-hub is a charitable community organization in the Greater Toronto Area. We aim to build up young lives by inspiring individuals and motivating collective goals and actions. We dig deeper to identify the root causes of youth issues and we work together with community partners to generate a sustainable development model that positively impact the health and well-being of young people that leads to more lively families and communities.

Location: Ontario, Canada

Topic/Post: Programme Assistant

Internship Description:

- To plan, organize and deliver high quality safe and stimulating programmes for all levels of participants to model leadership, positive attitudes, behaviors, and language
- To communicate with participants in regards to programme opportunities
- To maintain complete vigilance while on duty and be ready to respond to any emergency situation
- To complete administrative duties in a timely manner
- To be responsible for proper care and maintenance of all recreation facilities to ensure safety of participants and staff

Special Requirements:

- Non-Chinese speaking students are welcomed
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Ability to speak Cantonese or Putonghua or Vietnamese is preferred
- Details of job descriptions, supervision plan and skills being developed can be referred to: [drive.google.com/file/d/1c-nDkVfwRXjErW41oFH9b77Nej1rt5hp/view?usp=sharing]
- Find the separate application form [drive.google.com/file/d/1rw132Pox7BK3qAUFmU8M7gt01kvqjgtC/view?usp=sharing] and attach the completed Form on SIGC application system
- Successful candidate required to submit an equivalent document of a valid Canadian Vulnerable Sector Police Screening [www.yrp.ca/en/services/vulnerable-sector-check.asp]

No. of Placements: 2



Bridge to China(Wu Zhi Qiao) Charitable Foundation

www.bridgetochina.org.hk
GC-CSS

Wu Zhi Qiao (Bridge to China) Charitable Foundation has two visions. One is to encourage university students and volunteers to help improve the lives of underprivileged villagers in rural China by initiating and implementing footbridge construction projects. Another is to provide an opportunity for volunteers and villagers to develop their mutual understanding and improve communication, so to foster friendship and build spiritual bridges.

Location: Xian, China

Topic/Post: Summer Workshop Programme Assistant

Internship Description:

- To assist in preparing and organising student workshops and activities in Xian and Beijing
- To assist in preparing and organizing the summer programmes including prior researches, post activities reports and publicity via social media
- To assist in project assessment and evaluation to the Wu Zhi Qiao programmes

Special Requirements:

- Internship Period: from June 7, 2021 to July 31, 2021
- Proficiency in written Chinese and fluency in Cantonese and Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Some travelling to Beijing and project sites in Gansu province and Hebei province to organise activities would be expected
- IMPORTANT: Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2



Chi Heng Foundation

www.chihengfoundation.com
GC-CSS

"Chi Heng" means "wisdom in action", and at CHF we believe we must use our knowledge to help people in need. With this in mind, CHF moves from village to village throughout China offering help to any child with at least one parent who is living with or has died of HIV/AIDS since 2002. CHF thus provides care not only to AIDS orphans, but also AIDS-affected children, thereby ensuring that no child is excluded and each child's needs are fully understood.

Location: Shanghai, China

Topic/Post: Education and Media Programme

Internship Description:

- To assist in coordinating the logistics, deciding games and supporting the promotional materials for Summer Camp Programme
- To work closely with local volunteers in leading the tour of the Summer Camp, including free visit to Disneyland
- To assist in data collection and analysis
- To assist in taking and editing raw video shoots
- To attempt in making final product of video clips

Special Requirements:

- Although proficiency in written Chinese and fluency in Putonghua are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 4

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



CS Academy

www.csacademia.org
GC-CSS

CS Academy aims to help students achieving their academic goals (in diverse academic fields) and give advice for their future academic achievement.

Location: Seongnan, South Korea

Topic/Post: Teaching Assistant

Internship Description:

- To assist in maintaining quality communication with students
- To assist in researching about helpful resources for students
- To assist in providing academic education assistance to students

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Fluency in Korean is required
- IMPORTANT: Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



Cultural Infusion is a not-for-profit organisation in Melbourne, Australia that works in education, youth, communities and the arts to promote intercultural harmony and well-being for a more cohesive and richer society.

Location: Melbourne, Australia

Topic/Post: Human Resources (HR) Internship

Internship Description:

- To assist in providing Quality HR compliance and administrative support to the HR Team's clients and teammates
- To assist in maintaining satisfied Staff by delivering assistance and administrative support to HR generalists and consultants on various projects
- To assist in ad-hoc tasks assigned by the supervisor

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Ability to work in a multi-cultural environment
- Intern will be able to gain a better understanding of the role that human resources can play in a non-profit setting, and be better prepared to work in the arena of human resources and the nonprofit sector

No. of Placements: 1

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



Cultural Infusion is a not-for-profit organisation in Melbourne, Australia that works in education, youth, communities and the arts to promote intercultural harmony and well-being for a more cohesive and richer society.

Location: Melbourne, Australia

Topic/Post: Living Culture Programme

Internship Description:

- To assist in project management
- To assist in dealing with stakeholders at all levels
- To assist in creating gantt charts and network diagrams

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Familiar with Microsoft Project Professional, creating Gantt charts and network diagrams

No. of Placements: 1

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



Do You A Flavor

doyouaflavor.tw
GC-CSS

Through creative action, we create opportunities for people to interact. Not until we know each other do we realise that all of us are "the minority". Therefore, we get everyone closer through some simple projects. By doing so, all of us will realise that "the minority" is not an excluded group; instead, it is a situation that can be reversed.

Location: Taipei City, Taiwan

Topic/Post: Homeless People and Street Sellers Projects

Internship Description:

- To assist with the preparation and the implementation of the Stone Soup project
- To assist with the street sellers project activities
- To assist with the office daily administration work

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Please submit a Chinese CV and personal statement
- IMPORTANT: Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



Harbour Sport

www.harboursport.co.nz
GC-CSS

Harbour Sport was established by sports organisations in the region to foster the North Harbour identity, provide co-ordination across the sports codes, increase participation, improve the quality of sports administration and promote the North Harbour region as a sports destination. To this end, although our work encompasses the entire spectrum of sport and physical activity, our clear intention is to move people from an interest in wellness to engaging in regular sport and physical activity.

Location: Auckland, New Zealand

Topic/Post: Intern for Harbour Sports ActivAsian Team

Internship Description:

- To assist in marketing and communication of community programme
- To assist in coordinating social media platforms
- To assist in planning ideas to empower Asian communities to live healthy active lifestyles

Special Requirements:

- Although proficiency in written Chinese and fluency in Cantonese and Putonghua are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)
- **IMPORTANT:** Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 1



Multicultural Youth South Australia Inc

www.mysa.com.au
GC-CSS

Multicultural Youth South Australia Inc (MYSA) is a leading community-based, not-for-profit organisation that provides a diverse range of services and programmes to support multicultural young people and young families living in South Australia.

Location: Adelaide, Australia

Topic/Post: Settlement Support

Internship Description:

- To assist in the delivery of group work activities for young people and families from refugee and migrant backgrounds settling in South Australia
- To assist in the delivery of settlement case management support, including shadowing social workers and providing support with practical tasks for clients (transporting to appointments, completing referrals etc.)
- To assist in the operation of MYSA's Youth Space, including answering phones, greeting clients and engaging with young people who access the youth space

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- IMPORTANT: Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Community or Social Services



Pad for Hope

padforhope.org
GC-CSS

Our vision is to narrow the information and technology gap between rural and urban children and empower rural children with technology for learning and problem solving. We set our mission to collect used iPads from enterprises and individuals, reinstall applications to promote education for children in rural areas.

Location: Chengdu, China

Topic/Post: Online STEAM Summer Camp for Rural Students

Internship Description:

- To assist project partners to develop an online summer camp that in line with students' learning capability and the local educational context in rural China
- To assist in designing English online teaching courses
- To assist in designing technology-based online teaching courses
- To participate actively in the learning of curriculum design and online teaching

Special Requirements:

- Although proficiency in written Chinese and fluency in Putonghua are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 5



Sanjeevani Life Beyond Cancer

www.sanjeevani-lifebeyondcancer.com
GC-CSS

Sanjeevani Life Beyond Cancer is an award winning registered Public Trust, a non-profit organisation, has been set up for prevention and early detection of cancer and providing care, counseling and rehabilitation to persons fighting cancer with focus on navigating them towards wellness through various activities.

Location: Mumbai, India

Topic/Post: Satori – Free Online Holistic Wellness Programme for Cancer Patients

Internship Description:

- To directly interact with allotted cancer patients and handhold them and prepare individual case stories immediately after the orientation
- To assist in networking with hospitals as assigned to initiate participation in the programme
- To popularise the initiative through social media platforms
- To write articles and blogs on the topics based on learning from Programme Orientation

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Only available for students speaking local language of India

No. of Placements: 4



Vision Youth Leadership Development Centre

www.visionyouth.ca
GC-CSS

Vision Youth is a not-for-profit organisation and is operated entirely by volunteers. We organise the programme in an inspiring and supportive environment that will help the participants to develop: self-confidence, communication skills, public speaking, appreciation of nature and the environment, social conscience, interpersonal skills, personal responsibilities, political and social issues awareness.

Location: Ontario, Canada

Topic/Post: Youth Leadership on Social Issues

Internship Description:

- To work as a youth counselor to motivate and bond a team of 6 Youth to fulfil the requirement of the Duke of Edinburgh's Award requirements, including hiking and other outdoors activities
- To help update our Blogs and other social media platforms to report on our youth activities
- To develop training sessions on Social issues awareness. i.e. Homeless, poverty, mental illness, pre-event briefing and post-event debriefing
- To assist in organizing and improving the fundraising soccer tournament, organising press conference, run with the logistic during the game day, brainstorm and create innovative ideas to develop increase attendance
- To review and document our programme in detail, improve on content delivery and debriefing; to identify the Performance Indicators (KPI) for each session, draft and implement overall programme policies, assist entire programme /members

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Proficiency in written Chinese, outdoor skills, and other computer skills (Photoshop / Adobe Illustrator / InDesign / Premier Pro) will be good assets for the internship
- **IMPORTANT:** Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 4

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Research and Policy Analysis



ALPHA Education

www.alphaeducation.org
GC-RPA

ALPHA Education's mission and mandate is to educate the community and younger generations on the values of humanity and global citizenship through the forgotten history of WWII in Asia. We achieve this mission through education, art, and advocacy initiatives that engage educators and students, empower youth, support research, and connect with the community.

Location: Scarborough, Canada

Topic/Post: Hope and Humanity (Virtual Internship)

Internship Description:

- To contribute to the ALPHA's education programme development and the Asia Pacific Peace Museum development under the support and supervision by either Education or Museum staff
- To review, research and develop workshop content and interactive activities for education programmes which require research, understanding of curriculum and pedagogy
- To assist in coordination and facilitation of ALPHA workshops
- To conduct review of curated research on an assigned topic which may include checking for authenticity, citations, and copyrights
- To contribute to the production of museum content under the supervision of museum staff

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Working towards a degree or diploma in education or a related field
- Acquired research skills to support lesson development
- Able to work in a team and as an individual
- Creative and have positive work habits
- Remote working only

No. of Placements: 5



ASEAN Studies Center Universitas Gadjah Mada

asc.fisipol.ugm.ac.id/
GC-RPA

The Center is responsible to provide critical and objective assessments on various prominent issues surrounding ASEAN, as well as institutional arrangements to strengthen ASEAN's role in the three pillars of political-security, economic and socio-cultural, for the benefit of sciences development and policy formulation in Indonesia.

Location: Yogyakarta, Indonesia

Topic/Post: Role of the ASEAN Commission on Women and Children

Internship Description:

- To assist in the publication of the project titled "Strengthening the Role of the ASEAN Commission on Women and Children (ACWC)"
- To take part in regular outreach programmes conducted by the Center
- To assist in the running of pre-planned projects also expected to take place this year (i.e. Summer School, ASEAN Day etc.)

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 1

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Research and Policy Analysis



Kustiba Par!

www.kustibapar.lv
GC-RPA

"Kustiba Par!" is a new political party in Latvia, positioning itself as a pro-European liberal-centrist political force. It was established in August 2017 and has 13 MPs in the Parliament of Latvia.

Location: Riga, Latvia

Topic/Post: Parliament of Latvia - "Development/For!" Parliamentary Group

Internship Description:

- To conduct research needed for various legislation initiatives or investigation concerning different political areas that will be dependent on the current needs of the parliamentary group as well as the interns points of interest
- To assist in creation of our social media content and help with fact checking or graphic design (not required but recommended)
- To assist in the completion of multiple ad hoc tasks

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)
- Basic understanding on politics is desirable
- Excellent communication skills and English proficiency
- Ready to work in a dynamic and fast-paced environment
- **IMPORTANT:** Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Research and Policy Analysis



RECUP

associazionerecup.org
GC-RPA

A Milan-based NGO that combines the fight against food waste and promotion of social inclusion. Their main field of action are street markets in Milan, where they collaborate with the stand-owners to give them the food that is edible but no longer sellable.

Location: Milano, Italy

Topic/Post: Food Waste

Internship Description:

- To evaluating the work of each market's team and propose improvements
- To managing the social media, for volunteers recruitment and retention
- To assist in projects in relation to communicating with the city's institutions, especially for funding proposal

Special Requirements:

- Non-Chinese speaking students are welcomed
- Strong interpersonal and communication skills
- Proficiency in Italian is a must
- **IMPORTANT:** Remote working option is not available. This internship will be cancelled if travel restrictions remain which lead to student's inability to attend the internship in person

No. of Placements: 2



上海联劝公益基金会
SHANGHAI UNITED FOUNDATION

Shanghai United Foundation

www.lianquan.org.cn

GC-RPA

Shanghai United Foundation (SUF) is a public grant-making foundation founded in 2009, committed to supporting grassroots NGOs in China in united way. SUF unites general public, corporations and other communities by engaging them in charity activities, cultivating rational donors, and introducing social resources to outstanding grassroots NGOs who are short of fundraising channel or ability.

Location: Shanghai, China

Topic/Post: Research and Operation of Lianquan Platform

Internship Description:

- To assist in donor maintenance including preliminary research and donor product (SCRM) operation, etc.
- To assist in completing the research and analysis work, including the analysis of the research data and writing simple research reports
- To assist in platform operation: including fundraising products release and review, etc.
- To support off-line training and fundraising activities

Special Requirements:

- Proficiency in written Chinese and fluency in Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills

No. of Placements: 1

PLACEMENT-BASED INTERNSHIPS (NON-LOCAL)

Research and Policy Analysis



SIFL Institute

www.sifl.org.cn
GC-RPA

SIFL Institute is a private, nonprofit institution devoted to exploring effective solutions for a changing world. Since its foundation in 2002, SIFL seeks to advance policies that support the central role of market economy and rule of law through a vigorous programme of publications, conferences, and policy briefings.

Location: Shanghai, China

Topic/Post: Research Assistant

Internship Description:

- To assist in SIFL's research programmes, subjects can be chosen from urbanization, fiscal/financial reform, urban governance, internet platform, etc.
- To assist in the whole process of SSCS (Shanghai Social Cognition Survey) programme mainly on interview working with local college students majored in sociology and relevant fields
- To assist in relevant work in research/data collection/conference for SIFL

Special Requirements:

- Proficiency in written Chinese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Only open for students from Mainland China or with Mainland Travel Permit for Hong Kong and Macau or Mainland Travel Permit for Taiwanese Residents
- Fluent in Mandarin should be an advantage

No. of Placements: 4



Transitional Justice Working Group

www.tjwg.org
GC-RPA

Transitional Justice Working Group is a Seoul-based NGO to document human rights abuses in North Korea. It aims to create advanced methods for addressing massive human rights violations and advocating justice for victims in pre- and post-transition societies.

Location: Seoul, South Korea

Topic/Post: Documenting Grave Human Rights Violations in North Korea

Internship Description:

- To assist in compiling and summarizing existing UN and NGO reports and academic papers on North Korean human rights
- To assist in analyzing the crimes under the jurisdiction of the International Criminal Court (ICC)
- To assist in organizing an effective advocacy that utilizes the UN, NGO and academic forums

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Proficiency in widely spoke languages such as French, Spanish and Arabic is preferred

No. of Placements: 1



World Information Transfer, Inc.

www.worldinfo.org
GC-RPA

World Information Transfer, Inc., (WIT) is a not-for-profit, non-governmental organisation in General Consultative Status with the United Nations, promoting environmental health and literacy. In 1987, inspired by the Chornobyl nuclear tragedy, WIT was formed in recognition of the pressing need to provide accurate actionable information about our deteriorating global environment and its effect on human health.

Location: New York City, United States

Topic/Post: Health, Environment and Sustainable Development

Internship Description:

- To attend and summarize relevant United Nations meetings where they also gather information related to health, environment, and sustainable development
- To prepare concise meeting summaries
- To distribute our materials at appropriate meetings
- To gather relevant materials from the UN

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese and Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 2