



Asia Monitor Resource Centre

www.amrc.org.hk
SI-RPA

AMRC is an independent NGO that focuses on Asian labour concerns. It works to support a democratic and independent labour movement in Asia, promoting the respect of labour rights, gender equality, and workers' participation in work-related issues.

Location: Mong Kok, Hong Kong

Topic/Post: Student Intern

Internship Description:

- To assist in information compilation & research on labour-related issues (e.g. social protection for marginalised workers; labour & gender; capital mobility and or occupational & environmental health and safety) at country or regional level in Asia
- To assist in organising events on the issues aforesaid
- To assist in database building & operation on the issues aforesaid.
- To assist in campaign & advocacy on issues / cases of labour concern at the national and regional level

Special Requirements:

- Although proficiency in written Chinese and fluency in Cantonese are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills

No. of Placements: 2



**Catholic Diocese of Hong Kong
- Diocesan Pastoral Centre for Workers (Hong Kong Island)**

dpcwhki.hkccla.org.hk
SI-RPA

Established on May 1, 2000, the Diocesan Pastoral Centre for Workers (Hong Kong Island) aims at providing a variety of services to meet the needs of the workers in the Hong Kong Island. With the mission of Walking side by side with the Workers, our work encompasses employment law enquiry, labour education, employment support, workers' mutual help groups, employment right protection and labour policy advocacy.

Location: Chai Wan, Hong Kong

Topic/Post: Anti-Discrimination Statutes Analysts

Internship Description:

- To assist in studying the 4 anti-discrimination statutes (Sex Discrimination Ordinance, Disability Discrimination Ordinance, Family Status Discrimination Ordinance and Race Discrimination Ordinance) related to employment relationships
- To assist in analysing the case law on the 4 anti-discrimination statutes related to employment relationships
- To assist in drafting an educational booklet on the 4 anti-discrimination statutes related to employment relationships

Special Requirements:

- Non-Chinese speaking students are welcomed
- Strong interpersonal and communication skills
- Genuine interest in analysing and popularising anti-discrimination statutes related to employment relationships

No. of Placements: 4



China Human Rights Lawyers Concern Group

chrlawyers.hk
SI-RPA

If lawyers had no human rights, would there be rule of law? Established in January 2007, China Human Rights Lawyers Concern Group (CHRLCG) is a Hong Kong-based non-profit organisation that aims to advocate for the protection of the rights of human rights lawyers and legal rights defenders in China.

Location: Yau Ma Tei, Hong Kong

Topic/Post: Education and Workshops, Campaign, Database and Social media management

Internship Description:

- To assist in training and workshop
- To assist in campaigning and social media management
- To assist in database and research, drafting, translation and editing

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese and Putonghua
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Keen interest in issues of human rights concerns knowledge / skills on information and social media technologies are definitely an asset.

No. of Placements: 2



Civic Exchange

www.civic-exchange.org
SI-RPA

Civic Exchange is an independent Hong Kong-based public policy think tank that was established in September 2000. With the mission to advance civic education and engage society to shape public policy, Civic Exchange undertakes research in air quality, nature conservation and urban environment.

Location: Central, Hong Kong

Topic/Post: Research, Communications and Events

Internship Description:

- To assist in climate change and other research areas, such as air quality, mobility and transport, social and well-being, walkability and urban, etc.
- To assist in communication tasks, such as social media, e-newsletter, website, press liaison, marketing, branding, editorial, stakeholder management, etc.
- To assist in event organisation, such as forums, roundtables, workshops, public presentations, etc.

Special Requirements:

- Although proficiency in written Chinese and fluency in Cantonese are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 2



Hong Kong Policy Research Institute - Hong Kong Vision Project

www.hkpri.org.hk
SI-RPA

Hong Kong Vision Project, advocated by Hon. Mr. Tsang Yok-sing, is a research project started by Hong Kong Policy Research Institute in 2016. The project will focus on the study of "One country, Two systems" and other major issues faced by HKSAR government.

Location: Kwai Chung, Hong Kong

Topic/Post: Researches on Legal Policies (Post A)

Internship Description:

- To assist in conducting research on major legal issues and public policies of Hong Kong
- To assist in carrying out the research, including data collection and organisation, writing and editing tasks as assigned
- To assist in liaising with stakeholders and corresponding bodies in related activities

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 4



Hong Kong Policy Research Institute - Hong Kong Vision Project

www.hkpri.org.hk
SI-RPA

Hong Kong Vision Project, advocated by Hon. Mr. Tsang Yok-sing, is a research project started by Hong Kong Policy Research Institute in 2016. The project will focus on the study of "One country, Two systems" and other major issues faced by HKSAR government.

Location: Kwai Chung, Hong Kong

Topic/Post: Researches on Public Policy (Post B)

Internship Description:

- To assist in conducting researches on major issues of public policy
- To assist in carrying out the research, including data collection and organisation, writing and editing tasks as assigned
- To assist in liaising with stakeholders and corresponding bodies in related activities

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 3



Hong Kong Public Opinion Research Institute

www.pori.hk
SI-RPA

As a continuation of POP, the Hong Kong Public Opinion Research Institute (HKPORI) aims to collect and study public opinion on topics which could be of interest to academics, journalists, policy-makers, and general public.

Location: Wong Chuk Hang, Hong Kong

Topic/Post: Research Team (Post A)

Internship Description:

- To assist in research projects
- To prepare research reports and press releases
- To conduct survey fieldwork and quality control measures
- To conduct telephone interviews or outdoor surveys
- To provide administrative support

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 3



Hong Kong Public Opinion Research Institute

www.pori.hk
SI-RPA

As a continuation of POP, the Hong Kong Public Opinion Research Institute (HKPORI) aims to collect and study public opinion on topics which could be of interest to academics, journalists, policy-makers, and general public.

Location: Wong Chuk Hang, Hong Kong

Topic/Post: Data Science Team (Post B)

Internship Description:

- To perform statistical analyses for a wide range of research projects
- To conduct data cleansing, data validation and result interpretation
- To perform data mining when needed
- To provide general statistical support

Special Requirements:

- Although proficiency in written Chinese and fluency in Cantonese are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 3



LABOUR ACTION CHINA

Labour Action China

www.lac.org.hk
SI-RPA

Labour Action China (LAC) is labour rights nongovernmental organisation based in Hong Kong. We are engaged in doing research on working conditions and labour relations of Chinese workers and supporting grassroot organising as well as campaigns for the protection of labour rights in China.

Location: Kowloon Bay, Hong Kong

Topic/Post: Implementation of the International Labour Rights Conventions in China

Internship Description:

- To assist in data collection of the recent implementation of the decent works framework of International Labour Organisation (ILO) in China
- To assist in cases studies in application of the legal framework of ILO's decent work proposal in China
- To assist in interviews with lawyers and labour activists in China

Special Requirements:

- Although proficiency in written Chinese and fluency in Cantonese and Putonghua are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 1



MIT Hong Kong Innovation Node

hkinnovationnode.mit.edu

SI-RPA

The MIT Hong Kong Innovation Node is building long-term value by enriching the educational experiences of MIT and Hong Kong students in key areas of innovation practice including entrepreneurship, making, and rapid scale-up of prototypes. In accordance with the mission of the MIT Innovation Initiative, we will educate the next generation of global innovators to take their ideas to impact by building a community consistent with the MIT philosophy, for the benefit of all.

Location: Kowloon Tong, Hong Kong

Topic/Post: Translation support on entrepreneurship education teaching materials

Internship Description:

- To assist in preparing the learning materials for our entrepreneurship education programmes focusing on social and environmental issues.
- To translate and proofread learning materials from English to Chinese
- To assist in the development of entrepreneurship education programmes as needed and communicate with MIT Node team members on work related issues

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge on entrepreneurship is a plus, but not necessary

No. of Placements: 1



OFFICIAL CHINA

中 官 分 析

Official China Ltd.

www.officialchina.info
SI-RPA

Official China is a research and consulting firm. We use a proprietary model and vast datasets of official documents to decode China's regulations and politics. We also provide assessments, data sets, reports and analysis.

Location: Central, Hong Kong

Topic/Post: From Official China to Official Asia: Global Policy and Economic Research

Internship Description:

- To assist in various research tasks. On China, this will be work (including Chinese-English translation) on domestic politics, political economy and foreign policy of China. Some financial analysis may also be necessary
- To assist in data collection and database construction for various research and analysis purposes for clients including governments, financial institutions and businesses
- To assist in regulatory and policy research to help foreign companies safely navigate business environment in SEA countries. Indonesian speaker (proficient) is especially welcomed
- To assist in regulatory and policy research to help foreign companies safely navigate business environment
- To assist in media research on East Asian and South East Asian (SEA) countries

Special Requirements:

- Although proficiency in written Chinese is preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Candidates must be conscientious and handle company materials with great care. Any negligence or violation of intellectual property can lead to immediate legal consequences
- Legal knowledge and background (major) is preferred if applicable
- Proficiency in Excel, a great plus if proficiency in python (scraping) or MySQL
- Candidates who speak languages of other SEA countries are also welcomed

No. of Placements: 5



Oxfam Hong Kong

www.oxfam.org.hk/en
SI-RPA

Oxfam Hong Kong dates back to 1976 when volunteers joined hands to open a shop for second-hand goods in Hong Kong and raise funds for anti-poverty projects around the world. Some of our first initiatives in the 1970s and 80s were to advocate for justice for Vietnamese refugees who fled to Hong Kong during the Vietnam War, and to help save lives in Ethiopia during the 1984 famine.

Location: North Point, Hong Kong

Topic/Post: Policy Research

Internship Description:

- To assist in policy research in poverty alleviation projects / initiatives in Hong Kong
- To assist in developing and implementing poverty alleviation project / initiatives in Hong Kong, especially for ethnic minorities
- To assist in any ad-hoc tasks assigned by the supervisor

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills

No. of Placements: 1



Ray Bakke Centre for Urban Transformation

rbc.bethelhk.org
SI-RPA

Ray Bakke Centre for Urban Transformation (RBC) was established under Bethel Bible Seminary (BBS) in May 2012 to equip Christian leaders in Urban Ministry with a focus on Hong Kong, China and Asia. Our Centre endeavors to develop and provide relevant programmes to respond to such need of our times and cities. We are also committed to be a lifelong partner to support these leaders in various ways to develop and carry out city transformation projects.

Location: Kowloon City, Hong Kong

Topic/Post: Research and Administration Intern

Internship Description:

- To assist in planning and conducting Christian-faith related research projects at the Centre
- To help out on Centre's events and workshops management and on-site support
- To assist in administrative work in daily running of the Centre
- To assist in other tasks as appropriate and needed

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills

No. of Placements: 2



The Women's Foundation

www.twfhk.org
SI-RPA

The Women's Foundation is a non-profit organisation dedicated to improving the lives of women and girls in Hong Kong. We conduct groundbreaking research, run impactful community programmes and engage in education and advocacy in the pursuit of three main goals: challenging gender stereotypes, empowering women in poverty to achieve a better quality of life for themselves and their families, and growing the number of women in decision-making and leadership positions.

Location: Sheung Wan, Hong Kong

Topic/Post: Girl Go Tech (GGT) programme & Digital Literacy Programme

Internship Description:

- To assist the "Girl Go Tech" in collecting data and generating reports and coordinating real-life experiential events and online programme
- To assist in preparing workshop and classroom management in the Digital Literacy Programmes
- To provide support to other programmes or events (e.g. IWD lunch, Gala dinner etc.) upon request

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 1