

Guide to Faculty Academic Adviser / Social Sciences Student Adviser Sign-up System

Faculty of Social Sciences



**ACADEMIC ADVISING &
SCHOLARSHIPS OFFICE**
THE UNIVERSITY OF HONG KONG

1

Log in to the "Faculty Academic Adviser / Social Sciences Student Adviser Sign-up System" via <https://aas.hku.hk/faa-signup/> (HKU Portal login is required).

Read the **Points to Note** before you proceed.

If you agree to disclose your mobile phone number to your Social Sciences Student Adviser(s), tick the box before clicking "**Next**".

Sign Up for your Faculty Academic Advisers



Hello, [redacted]

Points to Note

You are now going to sign up for a Faculty Academic Adviser (FAA) and a Faculty Student Adviser (FSA). You should note the following:

- You can either sign up by browsing through the list of available FAA in your study programme, OR by indicating the areas of study (major/programme) of your preferred FAA(s).
- The sign up process is on a first-come-first-served basis.
- You will NOT be allowed to change your selection after clicking the "choose" button.
- You may check who your FAA / FSA is anytime via the "student center" page of the SIS system.
- The sign-up for FAA is independent from the declaration of major programme (if applicable). You will be advised by your home Faculty on when and how to declare your major programme.
- The University will provide your HKU email address to your Faculty Student Adviser(s) for making contact. If you agree to provide your mobile phone number to him/her to further facilitate communication, please give your consent below.

I agree to the disclosure of my mobile phone number to my Faculty Student Adviser(s).

Next

2a

If you are pursuing a **double degree in LLB**, you should sign up for **TWO** Faculty Academic Advisers (one from each Faculty). You should sign up for them one at a time.

Sign Up for your Faculty Academic Advisers



Hello,

Sign up for
Faculty Academic Adviser(S)
in academic year 2023-24

Please select a faculty:

Faculty of Law

**Faculty of Social
Sciences**



**ACADEMIC ADVISING &
SCHOLARSHIPS OFFICE**
THE UNIVERSITY OF HONG KONG

2b

Otherwise, you should sign up for **ONE** Faculty Academic Adviser.

Sign Up for your Faculty Academic Advisers



Hello,

Sign up for
Faculty Academic Adviser(S)
in academic year 2023-24

Please select a faculty:

Faculty of Social Sciences



**ACADEMIC ADVISING &
SCHOLARSHIPS OFFICE**
THE UNIVERSITY OF HONG KONG

3

Choose according to your intended major / programme.

The selected major / programme will appear on the header.

Click **“Choose”** on the header or at the bottom of the list.

Sign Up for your Faculty Academic Advisers



Your current choice is: **Counselling**

Choose

Choose according to your intended major / programme on BSocSc

China Studies (Social Sciences stream)

Politics and Public Administration

Counselling

Social Policy and Social Development

Criminology

Social Work

Geography

Sociology

Media and Cultural Studies

Back

Choose

4

Choose the Faculty Academic Adviser of your preference, or select "I have no preference and would like an automatic assignment by the system" if you do not have any preferences.

Click "Choose" to submit your choice.

Before you proceed, confirm your choice by clicking "OK" in the pop-up message. Please note that you are **not allowed to make any changes after the submission.**

Sign Up for your Faculty Academic Adviser

Counselling
Prof. Eddie S. K. CHONG

ugaa.hku.hk says
You will NOT be allowed to change your adviser after submitting your choice. Continue to submit?

Choose one Faculty Academic Adviser directly from the list of advisers for BSocSc

<input checked="" type="radio"/> Prof. Eddie S. K. CHONG Dept of Soc Work & Social Admi Counselling		<input type="radio"/> Prof. Hoi Yan Gloria WONG Dept of Soc Work & Social Admi Social Work/Counselling	
<input type="radio"/> Prof. Ho Nam Amy CHEUNG Dept of Soc Work & Social Admi Social Work/Counselling		<input type="radio"/> Prof. Wai Ching Paul WONG Dept of Soc Work & Social Admi Counselling	

I have no preference and would like an automatic assignment by the system.

5

You will see an acknowledgement once your choice is submitted.

Sign Up for your Faculty Academic Advisers



Acknowledgement

The Faculty Academic Adviser, **Prof. Eddie S. K. CHONG (Counselling)**, has been assigned to you successfully.

Continue



6

After completing the sign-up exercise for Faculty Academic Adviser(s), continue to sign up for Social Sciences Student Adviser(s).

Sign Up for your Faculty Student Advisers



Please select a faculty to choose Faculty Student Adviser

Sign up for
Faculty Student Adviser(S)
in academic year 2023-24

Please select a faculty:

Faculty of Social Sciences



**ACADEMIC ADVISING &
SCHOLARSHIPS OFFICE**
THE UNIVERSITY OF HONG KONG

7

Choose according to your intended major / programme.

The selected major / programme will appear on the header.

Click **“Choose”** on the header or at the bottom of the list.

Sign Up for your Faculty Student Advisers



Your current choice is: **Counselling**

Choose

Choose according to your intended major / programme on BSocSc

China Studies (Social Sciences stream)

Psychology

Counselling

Social Policy and Social Development

Criminology

Sociology

Geography

Urban Governance

Politics and Public Administration

Back

Choose

8

Choose the Social Sciences Student Adviser of your preference, or select "I have no preference and would like an automatic assignment by the system" if you do not have any preferences.

You can use the drop-down list to filter the data by major, minor or language.

Click "**Choose**" to submit your choice.

Before you proceed, confirm your choice by clicking "**OK**" in the pop-up message. Please note that you are **not allowed to make any changes after the submission.**

Sign Up for your Faculty Student Adviser

Counselling
Mr. YE Binwei and Miss CHEN Qiji

ugaa.hku.hk says
You will NOT be allowed to change your adviser after submitting your choice. Continue to submit?

Choose one Faculty Student Adviser directly from the list of student advisers for BSocSc

Major: Minor: Language:

Mr. YE Binwei and Miss CHEN Qiji
Curriculum: BSW
Major(s): Politics and Public Administration / Counselling
Language(s): Cantonese / English / Putonghua

I have no preference and would like an automatic assignment by the system.

9

You will see an acknowledgement once your choice is submitted.

Sign Up for your Faculty Student Advisers



Acknowledgement

The Faculty Student Adviser, **Mr. YE Binwei, Miss CHEN Qiji (Counselling)**, has been assigned to you successfully.

Continue



**ACADEMIC ADVISING &
SCHOLARSHIPS OFFICE**
THE UNIVERSITY OF HONG KONG

10

Upon the completion of the entire sign-up exercise, you will be directed to the result page. You may find the contact information of your Faculty Academic Adviser(s) and Social Sciences Student Adviser(s) on this page.

Sign Up for your Faculty Academic Advisers



Hello, [REDACTED]

Thank you for using the Faculty Academic Adviser Sign-up System.

Faculty of Social Sciences

Prof. Eddie S. K. CHONG has been assigned to be your **Faculty Academic Adviser (FAA)**. You are encouraged to contact your adviser whenever you need advice on your studies. You can contact him/her at [REDACTED]. Please note that the same message has been sent to your HKU portal email address for record.

Mr. YE Binwei, Miss CHEN Qiji have been assigned to be your **Faculty Student Adviser (FSA)**. You can contact him/her at [REDACTED], [REDACTED].



**ACADEMIC ADVISING &
SCHOLARSHIPS OFFICE**
THE UNIVERSITY OF HONG KONG