Introduction
One of the prime concerns of CDHK is the well-being of the community as a whole. The diocese has 252 Catholic schools and kindergartens catering for about 150,000 pupils. The schools are assisted by the Catholic Education Office.

Location: Central, Hong Kong

Topic/Post: Educational Support for Primary School Students

Internship Description:
- To prepare activities to enhance students' attention and self-control abilities
- To conduct small group training for students to enhance their revision strategies
- To provide support to Educational Psychology Service

Special Requirements:
- Cantonese is required

No. of Placement(s): 1
Introduction

Hong Kong AIDS Foundation was established in 1991 and is a non-governmental social service organization. Our mission is to limit the spread of HIV infection in the community and provide support for those affected by HIV/AIDS. We aim to enhance public awareness of the HIV/AIDS epidemic; educate the public in HIV/AIDS; provide a range of services needed by people infected with HIV or otherwise affected by HIV/AIDS; & promote care and support for people living with HIV/AIDS.

Location: Shau Kei Wan, Hong Kong

Topic/Post: AIDS Preventive Education Programme

Internship Description:

- To organize and execute Community HIV Education team activities and other education projects
- To participate in internet outreach services on promoting HIV prevention and safer sex
- To assist in organizing volunteer training and activities
- To take part in outreach activities for MSM (Men who have sex with men) and FSW (Female sex worker) targets
- To provide administrative support

Special Requirements:

- Fluent in spoken and written Chinese and English is a must
- Excellent interpersonal and communication skills
- Open-minded, pleasant personality with positive attitude
- Prefer to have Year 2 or above students
- Cantonese is required

No. of Placement(s): 2
Hong Kong Committee for UNICEF

www.unicef.org.hk

Introduction

UNICEF, United Nations Children’s Fund, is the world’s leading UN organization working for children. Since our establishment in 1946, we have been working with other UN agencies, governments and NGOs to ensure children’s rights to survival, development, protection, and participation. The Hong Kong Committee for UNICEF (UNICEF HK) was founded in 1986 and was established as an independent local non-governmental organization to raise funds and advocate for children’s rights. We are recruiting high caliber individuals who want to support social corporate responsibility development and youth engagement projects of the organization.

Location: North Point, Hong Kong

Topic/Post: Youth Engagement Project

Internship Description:

- To assist in operation and coordination of various youth engagement projects
- To assist in event preparation and implementation
- To assist in clerical work and translation of materials

Special Requirements:

- Cantonese is required

No. of Placement(s): 2
Hong Kong International Hula Association

Introduction

Missions are to provide the first platform in Hong Kong and China dedicated to the sharing and appreciation of Hula Dance and Hawaiian Culture; & to organize performances, classes and other activities in Hong Kong and China, including visits from Hula schools in Hawaii and overseas, for the promotion and sharing of Hula Dance and Hawaiian Culture.

Topic/Post A: Promoting Psychological Well-being through the Aloha Spirit and Hula

Location: North Point, Hong Kong

Internship Description:
- To understand the Aloha Spirit with reference to its cultural background
- To understand the psychological and social benefits of Hula
- To identify a target group in the community whose psychological well-being can be improved through embracing the Aloha Spirit and Hula
- To design and implement a marketing programme aiming at enhancing the psychological well-being of the target

Special Requirements:
- Interest in combining real-life working experience with academic knowledge
- Willing to take new challenges and develop innovative ideas to meet societal needs
- With knowledge in dancing and cultural integration is an advantage

No. of Placement(s): 5
**Topic/Post B: Study Tour Intern**

**Location:** North Point, Hong Kong

**Internship Description:**
- To understand the special geographical, cultural, economical and political environment of Hawaii as a unique destination for a multidisciplinary study tour
- To design a study tour to Hawaii to encompass in-depth experiences in different disciplines
- To arrange for a visit to a halau (traditional Hawaiian dance school) to gain an authentic experience in Hawaiian culture
- To liaise with travel organisations to promote the tour to different parties

**Special Requirements:**
- Interest in combining real-life working experience with academic knowledge
- Students in Geography is preferable but students from other majors are welcome to apply
- With knowledge of dancing and cultural integration is an advantage

**No. of Placement(s):** 2
Institute For Integrated Rural Development

www.harvest.org.hk

Introduction

The Institute for Integrated Rural Development, Hong Kong (IRD) aims at promoting social, cultural and economic development in poverty-stricken regions of China, through financial support, research and project development. IRD has been supporting students in rural Hunan since 1995. Since 2002, IRD has initiated a series of new projects on teacher training, teacher subsidy, health care and economic development.

Location: Kwai Chung, Hong Kong

Topic/Post: Educational, Cultural and Social Development

Internship Description:

- To plan and execute various activities which promote educational, cultural and social development in rural China
- To assist in promotion, fundraising and community education programmes
- To communicate with donors, volunteers and members of IRD
- To support the project team by providing administrative assistance and conducting desktop research
- To assist in developing and writing external communication products

Special Requirements:

- Responsible, organized and able to communicate well
- Good command of both spoken and written Cantonese and English, Mandarin is a plus
- Familiar with social networking platforms
- Knowledge in design software is an advantage

No. of Placement(s): 3
Introduction

The International Center for the Gifted and Talented (HK) is a self-funded independent organization in Hong Kong specializing in the provision of assessments and counseling support for the gifted and talented in Hong Kong.

Location: Central, Hong Kong

Topic/Post: Program Assistant

Internship Description:
- To join the case interview and jot progress notes of individual students
- To organize site-based training workshops
- To process questionnaires for data analysis of student profile
- To learn to interpret student profile to plan for coaching learners with exceptional needs
- To arrange meetings for parent psychoeducation

Special Requirements:
- Cantonese is required

No. of Placement(s): 1
JEMS Learning House
jems.com.hk

Introduction
JEMS Learning House was founded in 2009 with the vision of seeing each child as a Junior Excellent Member of Society (JEMS). JEMS is an English-speaking, after school learning community focusing on Character Education for children up to aged 12. With the belief that great leaders who contribute to society not only have to be intelligent but also have to have strong character and values, the curriculum at JEMS focuses on building character as a foundation for raising leaders.

Location: Wanchai, Hong Kong

Topic/Post: Teaching Assistant

Internship Description:
- To assist teachers with Character Education classes, leading class activities
- To observe and assess students in classes
- To assist in preparing class material and curriculum development
- To interact with students and oversee students during out-of-class time

Special Requirements:

No. of Placement(s): 3
Joyful (Mental Health) Foundation

www.jmhf.org

Introduction

Joyful (Mental Health) Foundation is a registered non-profit-making charitable organization established by Ms Victoria Lam, who once suffered from depression and emotional disorders in 2004, together with a group of enthusiastic volunteers. The Foundation engages in promoting greater knowledge of mood disorders; reducing misunderstanding and discrimination; and providing counseling resources and assistance to patients and their families.

Location: San Po Kong, Kowloon

Topic/Post: Education and Service Interns

Internship Description:

- To take part in the preparation and execution of Service and Education projects
- To carry out background research for programme planning
- To conduct administrative duties related to all aspects of project implementation
- To provide support for other teams as requested by the supervisor

Special Requirements:

- Good computer skills on Word, Excel and Photoshop preferable
- Good command in written Chinese and English
- Good communication and interpersonal skills
- Ability to work effectively as a team member and with minimal supervision
- Willing to learn
- Cantonese is required

No. of Placement(s): 2
Introduction

Playright is the voice of children concerning their right to play. We believe that play unlocks the full potential of our children and is a vital part of childhood that will enrich the future for them. Through action, research and publicity covering four related areas - Advocacy, Play Resources, Play Outreach and Play Environments - we are helping to unlock the full potential of children in Hong Kong and elsewhere in Asia.

Location: Tai Po, Hong Kong

Topic/Post: Work Setting in a social enterprise as a Play Facilitator

Internship Description:
- To assist the center operation by playing role as a play facilitator on the play sessions in an indoor center
- To assist play workshops and also take the role to plan and execute the planned workshop
- To demonstrate the essence of play according to Playwork principles to the parents and public
- To reflect and feedback on everyday practice of Playwork

Special Requirements:

No. of Placement(s): 4
Introduction
Principal Chan Free Tutorial World was established in April, 2011. It is a Non-Profit Organization recognized by the HKSAR Government. (Registration Number: 91/11019). With the support of many generous people in the society who have become our volunteer teachers, we provide absolutely free learning support to the under-privileged children who have financial difficulties. Our scope of services includes One-to-one tuition, Playgroups, Small group learning classes, Talent development classes & etc.

Topic/Post A: Student Leader (Jockey Club Tai Kok Tsui Talent Development Centre)
Location: Tai Kok Tsui, Kowloon
Internship Description:
- To assist in pre-school classes as teaching assistant, including communicate with foreign teacher, prepare teaching materials, & etc.
- To assist in coordinating and implementing different student activities, talent classes, & etc.
- To assist in the routine work of centre, such as answering parents’ questions, answering phone calls, communicating with volunteer teachers, students, & etc.

Special Requirements:
- Cantonese is required

No. of Placement(s): 3

Topic/Post B: Student Leader (Cheng Yu Tung Kwai Chung Learning Centre)
Location: Kwai Chung, New Territories
Internship Description:
- To assist in pre-school classes and different talent classes
- To assist in regional promotion activities to attract more potential students and volunteer teachers
- To assist in the routine work of centre, such as answering parents' questions, answering phone calls, communicating with volunteer teachers & students, etc.

**Special Requirements:**
- Cantonese is required

**No. of Placement(s):** 3

**Topic/Post C: Student Leader (Jockey Club Neo Education Lab)**

**Location:** Prince Edward, Kowloon

**Internship Description:**
- To assist in designing innovative education activities
- To assist in publishing the parent education magazine
- To assist in designing learning strategies for students with special education needs (SEN)

**Special Requirements:**
- Cantonese is required

**No. of Placement(s):** 3
Introduction
SPCA was first formed by a group of volunteers in 1903 and became active in 1921. We believe that animals are living creatures which like humans, are able to feel pain, hunger and thirst. We should not inflict any suffering upon our fellow creatures just because they can't speak.

Location: Wan Chai, Hong Kong

Topic/Post: Volunteer Project Coordinator - Education

Internship Description:
- To assist in preparation work for our education projects, such as comic book, exhibition and other upcoming projects
- To assist in education talks and tours in the centre
- To assist in outdoor educational activities/ events if necessary
- To carry out research work on history of SPCA(HK) for the centenary book
- To support administrative tasks, draft documents, data entry, etc.

Special Requirements:
- Fluent spoken and written Cantonese & English
- Cantonese is required

No. of Placement(s): 2
Yang Memorial Methodist Social Service

www.yang.org.hk

Introduction
The Independent Living Program (ILP) was started by the Yang Memorial Methodist Social Service in 1983 as a pilot project for mentally handicapped adults. To continue the success of the ILP, a Bradbury Day Activity Centre was opened in October, 1992. It provides systematic, comprehensive and long term training aiming to enable the service users become more independent, to develop their potential and integrate them in the society.

Location: Yau Ma Tei, Hong Kong

Topic/Post: Daily caring and training service for mentally handicapped persons

Internship Description:
- To provide daily caring and training service to mentally handicapped persons with aged 15 or above.
- To plan and lead one hour programme
- To provide 30-45 minutes educational talk for trainees.

Special Requirements:
- Cantonese is required

No. of Placement(s): 2