



Asian Academy of Family Therapy

www.acafamilytherapy.org
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The Asian Academy of Family Therapy (AAFT) is a non-profit organisation of leading family therapy educators, clinicians, policy makers, researchers, and social scientists committed to enhancing systemic thinking and practice of family therapy.

Location: Sai Ying Pun, Hong Kong

Topic/Post: Administration and research support

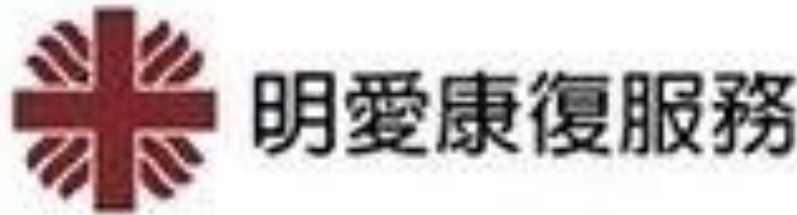
Internship Description:

- To assist in daily office administration, including reception and answering phone enquiries
- To assist in course promotion and students' enrollment
- To assist in research data collection and analysis, including video tape transcription of the research projects
- To provide office support of the training courses

Special Requirements:

- Fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Work in the evenings (till 9:30 pm) and Saturdays occasionally

No. of Placements: 2



Caritas Rehabilitation Service

rs.caritas.org.hk

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Caritas Rehabilitation Service developed a full range of service types that cater to children and adolescents with special educational needs. The Service is also dedicated to promoting social integration in the community.

Location: Kennedy Town, Hong Kong

Topic/Post: Educational Psychologist Assistant

Internship Description:

- To assist in literature review for developing quality evidence-based group training materials and protocols
- To assist in preparing and modifying group training packages
- To assist in conducting educational psychology-related research in a research team
- To assist in implementing group training led by Social Workers for students with SEN (subject to circumstances and availability)
- To carry out any other work as instructed by the Educational Psychologist

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)
- Psychology major

No. of Placements: 1



Catholic Education Office

www.catholic.org.hk/v2/en/cdhk/a01intro.html

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One of the prime concerns of CDHK is the well-being of the community as a whole. The diocese has 252 Catholic schools and kindergartens catering for about 150,000 pupils. The schools are assisted by the Catholic Education Office.

Location: Central, Hong Kong

Topic/Post: Psychoeducational Support for Primary School Students

Internship Description:

- To assist in preparing activities for enhancing learning motivation and attention
- To conduct small group training for primary 1 or primary 2 students to enhance their literacy skills
- To prepare a resource list of website or apps for students with special educational needs
- To provide clerical support to the Educational Psychology service

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Love to work with young children Patient and kind Able to work independently

No. of Placements: 1



Enlighten-Action for Epilepsy

www.enlightenhk.org
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Enlighten-Action for Epilepsy is the only epilepsy-focused, non-medical Hong Kong charity that aims to benefit anyone directly or indirectly affected by epilepsy. We run a range of complimentary, bi-lingual epilepsy-focused programmes to meet our objectives of raising epilepsy awareness in Hong Kong, and support those by epilepsies and help improve their quality of lives.

Location: Cheung Sha Wan, Hong Kong

Topic/Post: Paint the Town Purple

Internship Description:

- To assist the education of epilepsy to the public and enhance their awareness
- To assist in hosting training seminar to teachers and students after the completion of training provided
- To organise relevant epilepsy awareness events such as the mini-movie and animation production, social media promotion, epilepsy awareness competition, etc.

Special Requirements:

- Although proficiency in written Chinese is preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 4



Hong Kong Committee for UNICEF

www.unicef.org.hk
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UNICEF, United Nations Children's Fund, is the world's leading UN organization working for children. Since our establishment in 1946, we have been working with other UN agencies, governments and NGOs to ensure children's rights to survival, development, protection, and participation. The Hong Kong Committee for UNICEF (UNICEF HK) was founded in 1986 and was established as an independent local non-governmental organisation to raise funds and advocate for children's rights. We are recruiting high caliber individuals who want to support social corporate responsibility development and youth engagement projects of the organisation.

Location: Fortress Hill, Hong Kong

Topic/Post: Paint the Town Purple Internship – Education

Internship Description:

- To assist in planning, executing and evaluating education programmes
- To translate and modify education materials for local adaptation
- To work in any other assigned duties

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in graphic design or page layout software (e.g. Adobe Illustrator, Photoshop or Office Publisher) is a plus

No. of Placements: 1



JEMS Character Academy

jems.com.hk
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JEMS Character Academy is an English-speaking, after school learning community focusing on Character Education for children up to aged 12. With the belief that great leaders who contribute to society not only have to be intelligent but also have to have strong character and values, the curriculum at JEMS focuses on building character as a foundation for raising leaders.

Topic/Post A: Teaching Assistant: Social Change Through Character Building

Location: Wanchai, Hong Kong

Internship Description:

- To assist teachers with Character Education classes, which may include class preparation, leading class activities or facilitating class engagement
- To closely observe students in class and complete observation notes on student behaviour during in-class activities
- To help teachers in preparing for classes, which may include gathering class materials, crafts, and organising games to facilitate class activities
- To interact with and oversee students during out-of-class times
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Special Requirements:

- Non-Chinese speaking students are welcomed
- Strong interpersonal and communication skills

No. of Placements: 3

Topic/Post B: Education Assistant: Advocating Character Education in Hong Kong (NGO)

Location: Wanchai, Hong Kong

Internship Description:

- To assist in creating free education resource materials for Character Day Hong Kong (CDHK) - a citywide campaign that provides free resources to over 200 schools and organisations
- To join the team in the creative process of creating free video resources for CDHK (animation clip, Ambassador interviews and short-film)
- To assist in the creation of marketing visuals to be used for the promotion of CDHK
- To assist the project team in preparing training materials for students, teachers and parents in Hong Kong
- To assist the team in event management leading up to the annual CDHK kick-off event

Special Requirements:

- Although proficiency in written Chinese and fluency in Cantonese are preferred, non-Chinese speaking students are also welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 1



Jockey Club iREACH Social Competence Development and Employment Support Center

ireach.nlpra.org.hk
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The Center was established by the New Life Psychiatric Rehabilitation Association in 2014. The Center aims to provide lifespan supportive service for persons with Autism Spectrum Disorder (ASD)/ Asperger's Disorder, to support their needs across various developmental stages, whereby to facilitate their integration to the community. Our team provides social competence training, supported employment services and individual counseling for persons with ASD.

Location: Chai Wan, Hong Kong

Topic/Post: Serving Adolescents & Adults with Autism Spectrum Disorder (ASD) and Care-givers

Internship Description:

- To contribute in delivery, documentation and evaluation of training for adolescents/ adults with ASD and their care-givers through observations of training
- To assist in literature review and research on programme effectiveness
- To provide administrative support to the service of clinical psychology and another project on adult ADHD
- To provide support in producing promotional/presentation materials of our services
- To assist in interest activities for persons with ASD, their families and community members

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

- Major in Psychology with dedications pursuing clinical or educational psychology professions are mostly welcomed
- Flexible team players
- Our center opens from Tuesdays to Saturdays, working alternatively in Yau Ma Tei and Chai Wan centers may be required

No. of Placements: 2



Joyful (Mental Health) Foundation

www.jmhf.org

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Joyful (Mental Health) Foundation is a registered non-profit-making charitable organisation established by Ms. Victoria Lam, who once suffered from depression and emotional disorders in 2004, together with a group of enthusiastic volunteers. The Foundation engages in promoting greater knowledge of mood disorders; reducing misunderstanding and discrimination; and providing counseling resources and assistance to patients and their families.

Location: San Po Kong, Kowloon

Topic/Post: Education and Services Team

Internship Description:

- To take part in the preparation and execution of education and service projects
- To carry out background research for programme planning
- To conduct administrative duties related to all aspects of project implementation
- To provide support for other teams as requested by the supervisor

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Ability to work effectively as a team member and with minimal supervision
- Willing to learn and engage in ad-hoc challenges

No. of Placements: 4



St. Barnabas' Society and Home

www.sbsh.org.hk

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St. Barnabas' Society and Home provides a -in day centre, emergency shelter, free hot meals, outreach and other services to the homeless and poor.

Location: Western District, Hong Kong

Topic/Post: Kids' Learning Club Teacher

Internship Description:

- To assist in designing and teaching English programmes for St. Matthew's Primary School students on Friday
- To assist in tutoring of homework for primary school students on Monday, Wednesday, Friday
- To assist in designing and hosting English programmes for three Day Camps in Christmas, Easter and Summer

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in multimedia software, video editing and social media platforms

No. of Placements: 2



The Sprouts Foundation Limited

www.sproutsfoundation.org
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We aim to break the cycle of inter-generational poverty in Hong Kong by giving under-privileged students' free access to more effective English-language and IT training, along with wider career opportunity and personal exposure.

Location: Tai Wai, New Territories

Topic/Post: Sprouts Foundation Internship 2019/20

Internship Description:

- To assist the Native English Teacher in the classroom
- To assist in outing activities arrangement
- To assist in lesson preparation
- To conduct lessons on his/ her own

Special Requirements:

- Non-Chinese speaking students are welcomed
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Good computer skills on Photoshop / Adobe Illustrator / InDesign / Premier Pro
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)
- Proactive Enjoy being with children

No. of Placements: 2



Youth Outreach

www.yo.org.hk
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Youth Outreach is dedicated to helping at-risk youth grow into responsible members of our community, with missions reaching out to youth at risk; loving, caring and welcoming them; helping them find themselves and rebuild self-respect and self-confidence; creating platforms for them to grow and stand on their own feet.

Location: Sai Wan Ho, Hong Kong

Topic/Post: Psychology Internship at Youth Outreach Concorde Psychological Services

Internship Description:

- To support observational learning (e.g., observation of groups, talks, and training conducted by experience social worker and clinical psychologist)
- To work with Counsellors and clinical psychologists to design program-related materials (e.g., leaflets, psycho-educational programs, group or training programs etc.)
- To assist in research work including literature search and outcome study
- To provide administrative support (e.g. Filing client notes) to the Clinical Psychologists and Counsellor

Special Requirements:

- Proficiency in written Chinese and fluency in Cantonese
- Good computer skills on MS Office (Word, Excel and PowerPoint)
- Strong interpersonal and communication skills
- Knowledge in research methods (e.g. SPSS)

No. of Placements: 2