



Faculty of Social Sciences
The University of Hong Kong



Three-Campus Comparative East Asian Studies Program Application Form

ATTACH PHOTO
HERE
(taken within 6 months,
3cm x 4cm, color, glossy)

Instructions:

- A) Application should be typewritten or **PRINTED** in block letters.
- B) Year should be written in dominical year.
- C) Proper noun should be written in full, and not be abbreviated.
- D) Check the appropriate boxes.

1. Full Name

	Family Name	First Name	Middle Name
English Alphabets Do not use characters with accent marks (e.g. à, ç, è) *1			
Katakana or Hiragana			
Chinese Character Required for all Chinese and Korean nationals			

*1 Our information system does not recognize characters with accent marks

2. Date of Birth (yy/mm/dd)

19 xx / mm / dd	Age
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3. Nationality/All Nationalities

Write all nationalities if you hold multiple nationalities.

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4. Sex

Male Female

5. Marital Status

Single Married

6. Passport Number

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7. Home Institution

Name of your home institution		Expected date of graduation (upon completion of 3 campus program) 20 xx / mm / dd	
Faculty /Graduate School	Major	Minor	Semester &/Year at Home Institution
Overall GPA Out of 4.0		TOEFL / IELTS Score	

12. Supporting Documents

A. Common Application Documents

*Please submit one original and two copies of the following documents to your home university.

- 1. Application form
with one Official ID Photo (attached, 4cm X 3cm, NO COLOR COPY)
- 2. One letter of recommendation from a professor at your home university
- 3. Official transcript * Must show at least two semesters' grades at the time of application
- 4. One passport copy
- 5. Letter of nomination by home university

B. Application Documents Specific to Each University

*Please submit one original of the following documents to your home university.

i) For Keio University

- Complete Online Registration
- Study proposal
- Self-evaluation Sheet for Japanese Language Proficiency
- Certificate of Health
- Three official ID Photo (4cm x 3cm)

Visa Documents

- Send Application for Certificate of Eligibility (3 pages) to ic-coe@adst.keio.ac.jp
- Certificate of Financial Support

ii) For Yonsei University

- Study Plan(Statement of Purpose, A4 letter size, minimum 250 words or more)
- TOEFL/ IELTS results (TOEFL score must be a minimum of 550 in PBT, 213 in CBT or 79 in IBT. IELTS score must be 6 or above)
- Proof of Medical Insurance that covers the period of stay in Korea*
* the student should display the proof of Medical Insurance that covers the period of stay in Korea on arrival.
- Online Application Form (to be filled out after September 1st, 2013 at <http://oia.yonsei.ac.kr>) and email the soft copy to uic_aa@yonsei.ac.kr by October 5th, 2013.*

Visa Documents

- Certificate of Account Balance of Sponsor or Applicant(Student) or Scholarship Certificate of the Applicant(Student)
 - Minimum Account Balance for 1 semester: USD 5,000
 - Chinese national students must have USD 10,000 balance
 - A photocopy of Household Register of all family members(Chinese students only)
 - A photocopy of high school diploma(Chinese students only)

iii) For Hong Kong University

- TOEFL results / other proof of English proficiency
- Copy of curriculum vitae

Visa Document

- Training Visa Application Form ID992A (with a recent photo, to be submitted by January 2014)
- Certificate of Financial Support

Please tick as appropriate

Are there any missing documents?

YES NO

If YES, please list the document(s) and the reason for not including them.

13. DECLARATION

- A. I understand that my participation in the exchange program is conditional upon my application being reviewed and approved by three Universities.
- B. I have noted the general points pursuant to the Personal Data (Privacy) Ordinance (Annex I) in Hong Kong.
- C. I authorize three Universities to use, check and process my data as required for my application.
- D. I understand that upon successful application, my data will become a part of my personal record and may be used for all purposes as prescribed under relevant rules and regulations as well as attendant procedures, so long as I remain student of the Universities.
- E. I declare that the information given in support of this application is accurate and complete. I understand that any misrepresentation will disqualify my application.

Date: _____ Signature : _____

14. Nomination (To be completed by program coordinator at the home institution)

Name of Institution:	Department:
Title:	Name:

THE UNIVERSITY OF HONG KONG
Personal Information Collection Statement

This is a statement to inform you of your rights under the Personal Data (Privacy) Ordinance.

2. Personal information is provided by you as an applicant through the completion of application forms designated for various purposes, e.g. for admission to a programme of study, for an exchange programme, for hall admissions, and for provision of facilities or services. Data collected are used specifically for the purposes prescribed in the application forms and will serve

- a) as a basis for selection of applicants;
- b) as evidence for verification of the applicant's examination results, academic records and other information; and
- c) where applicable, as part of the applicant's official student records.

In the case of (c) above, information so incorporated into student files will be used for all purposes relating to the student's studies as required by the relevant regulations and procedures of the University.

3. Personal data will be kept confidential and handled by the University's staff members. The University may transfer some of the data to an agent or other persons appointed to undertake some of its academic and administrative functions.

4. Under the provisions of the Ordinance, you have the right to request the University to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect.

5. Applications for access to and correction of personal data should be made by using a special request form, and on payment of a fee in the case of data access requests. Such applications as well as requests for information should be addressed to the Data Protection Officer, Registry, The University of Hong Kong.

H.W.K. Wai
Registrar

HWKW/RT/ml(m5156/W80)